Deletion of Members for Non-Payment of Annual Subscription Flowchart

Notice sent to Member to pay Annual Subscription fee

2010 — **1st year**

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March: 1st reminder of payment

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July: 2nd reminder of payment

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October: 3rd reminder of payment

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Nov/Dec: The name of the non-paying member will be put up in a meeting

2011 — **2nd year**

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January – March: Last reminder and contact attempt

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May: The member will be notified that his/her name will be put up for deletion

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July: Physical deletion of the member's name in Registry will occur

2012 — **3rd year**